



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		P. S. N COLLEGE OF EDUCATION
Name of the head of the Institution		DR.R.THANGADURAI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04634279080
Mobile no.		9442591145
Registered Email		psncedu@gmail.com
Alternate Email		rtdurai1982@gmail.com
Address		MELATHEDIYUR, PALAYAMKOTTAI TALUK,
City/Town		TIRUNELVELI
State/UT		Tamil Nadu
Pincode		627152
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Mr.R.Paulkumar
Phone no/Alternate Phone no.	04634279080
Mobile no.	8825421979
Registered Email	psncedu@gmail.com
Alternate Email	paulkumarmba@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.psnce.co.in/images/aqar-2017-2018/AQAR-2017-2018.pdf">https://www.psnce.co.in/images/aqar-2017-2018/AQAR-2017-2018.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:  
Weblink :

<https://www.psnce.co.in/images/2018-2019/ACADEMIC-CALENDAR-2018-2019.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.72	2012	10-Mar-2012	09-Mar-2017

### 6. Date of Establishment of IQAC

07-Aug-2013

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Level Seminar	01-Mar-2019 1	180

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? Improvement on ICT enabled teaching ? National level seminar conducted on 01/03/2019 ? Celebrated various important days. ? IQAC coordinated the various committees for the effective functioning of the College. ? IQAC Conducted various programme at Adaptation village

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
TET / TRB and NET exams coaching for NET/ SET	TET and TRB exams were given weekly once. Research Work Seminar on Research Methodology
Research Work Seminar on Research Methodology	Research Colloquium conducted for M.Ed. students.

Organizing National Level Seminar	A National level Seminar was organized which paved a platform for quality enhancement in teacher education.
Village Adaptation	Programme is achieved Successfully.
To arrange the co curricular activities for students in the institution.	Programme is achieved Successfully.
To encourage faculty members to participate in various activities such as conferences, Workshops, Seminars, orientation, and Faculty Development Programmes.	To encourage faculty members to participate in various activities such as conferences, Workshops, Seminars, orientation, and Faculty Development Programmes.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Boady	18-Jul-2018

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	23-Nov-2018
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
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Date of Submission	09-Jan-2019
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Our Institution comes under the affiliation of Tamilnadu Teachers Education university Chennai, and we adopting the curriculum provided by Tamilnadu Teachers Education university. Depending upon the availability of resources we try our level best to give quality Education by keeping in view of the Institutional goals and concern towards the students to impart the curriculum. The Institution has developed a structured and effective implementation of the curriculum following are the various means through which it executes the
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curriculum. 1. Principal and Staff meeting: Very beginning of the year Principal and faculty meeting is held to allot the subject here we are given opportunity to select the subject of their choice for that care has to be taken to accommodate the faculty as much as possible. For that college, time table is prepared in that we are trying to maintain equal weight age to all subjects and faculty members. The course of plan is prepared it contains class time table, and calendar. Principal and staff meeting is held regularly to discuss the action plan and to optimize effective way of implementing curriculum. 2. Academic Calendar: We are following the academic calendar as per the Tamilnadu Teachers Education University Chennai, keeping in view we prepare action plan for implementing the curriculum 3. Induction Programme. : An induction programme has been conducted before the commencement of classes. That includes content, topics, reference books etc., are explained by the respective faculty members in the beginning of each year. It gives the insight how faculty is engaged.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

PSN College of Education has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of academic year contributes to the preparation of the academic calendar. Distribution of workload and preparation of time table is done in advance for every Perspective course and pedagogy Subjects. Every faculty member receives the individual timetable along with exam schedules. All the pedagogy departments are involved in scheduling academic, co-curricular and extracurricular events to enrich the learning process. All departmental events and committee activities are uploaded online to facilitate effective documentation. The detailed curriculum of all the subjects are built by the TamilNadu Teachers Education University under the guidance of corresponding syllabus committees which are formed by selecting faculties of different colleges and Universities. The detailed curriculum is mailed to the Principal by the University. The syllabus is also distributed to the students of the department. After each class the faculties maintain a Lesson Plan note where the details of the topic taught is written. This serves as a document for future reference.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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	Introduction	ability/entrepreneurship	Development
<b>NILL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>Nil</b>	<b>NILL</b>	<b>Nil</b>
<a href="#">View Uploaded File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>Nil</b>	<b>NILL</b>	<b>Nil</b>

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	<b>0</b>	<b>0</b>

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>SUPW</b>	<b>18/07/2018</b>	<b>100</b>
<b>First aid course</b>	<b>08/10/2018</b>	<b>150</b>
<b>Life Skill training</b>	<b>22/10/2018</b>	<b>150</b>
<b>Workshop on Teaching Aids Preparation</b>	<b>19/07/2018</b>	<b>100</b>
<a href="#">View Uploaded File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>BEd</b>	<b>Teaching Practice</b>	<b>100</b>
<b>MEd</b>	<b>Field Visit</b>	<b>50</b>
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback plays a central part in ensuring that higher education institutions are successful. The College collects the feedback on various curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty, Employers and Parents. The feedback collected from the individuals has been analyzed and taken to the consideration for the development of curriculum, teaching learning process and environment. 1. The analysis of the students' feedback clearly depicts that they are well satisfied with the curriculum development and revision also observed from the students' feedback that few of them expressed the need of more ICT facilities. 2. The feedback from the teachers revealed the validity and adequacy of the syllabus. Also, it is quite helpful in reframing the course content according to the societal needs. 3. The feedback analysis reports that from the parents clearly depicts their satisfaction towards the curricular and non-curricular activities rendered by the University. 4. The alumni feedback analysis report reveals that majority of the alumni students are happy and proud to be a part of this institution and they agreed that they would recommend their friends and relatives to enrol in this institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	I Year	100	110	100
MEd	I Year	50	63	50

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	50	12	10	10

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	14	2	2	0	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Students mentoring system is available in our institution. Teachers and they will counsel the respective students once in a week, to solve the problems come across during their course of study. This is a continuous process till the end of academic career of the student. The Mentors meet the students associated with them once

in a every week. A separate mentoring and counselling hour is maintained for each class as part of their time table and the respective faculty meets the students in the said hour. During the last year of study students are advised for higher studies along with proper career guidance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
300	22	1:14

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	22	4	3	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	I Year	2018-2019	22/07/2019	31/08/2019
BEd	II Year	2018-2019	22/07/2019	31/08/2019
MEd	I Year	2018-2019	22/07/2019	31/08/2019
MEd	II Year	2018-2019	22/07/2019	31/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

PSN College of Education is affiliated to Tamilnadu Teachers Education University, Chennai and follows the Examination pattern of the university. Tamilnadu Teachers Education University's guidelines are strictly adhered to with respect to evaluation process. There are three internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the year through academic calendar which is prepared based on the university academic calendar. The college has reformed the continuous internal evaluation system from faculty centric to student centric. The college framed guidelines for conducting the CIE in line with calendar of the Affiliated University. As per the guidelines, the following reforms have been carried out effectively conducting CIE: Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. Preparing the question paper for the internal examination in the prescribed University pattern. Monitoring the attendance of the students for the Examination. Internal Assessment has to be carried out within the stipulated time. After completion of the internal examination, the faculty evaluates the answer



scripts and distribute to the students. The marks are displayed on the notice board. Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty and Principal. Learners are encouraged to improve their performance in future by counselling. Counselling Sessions are used to sort out the personal issues, academic and non-academic problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

PSN College of Education prepared academic calendar as per the scheduled prescribed by the affiliating university. As per university rules and regulation academic activities are run in the college throughout the year. At the beginning of the year college prepares an academic calendar to organise the curricular and extracurricular activities in the institution. In academic calendar college adhered to available working days, Holidays, National Public holidays, Admission process etc,. As per academic calendar Institution follows all the related curricular, Co-curricular and Extracurricular activities for the better academic work, As per academic calendar institution participate in the Co- curricular activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.psnce.co.in/images/2018-2019/2.6.1-PROGRAM-SPECIFIC-OUTCOMES.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	II Year	93	82	88%
M.Ed.	MEd	II Year	45	38	85%

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.psnce.co.in/images/2018-2019/2.7.1-STUDENT-SATISFACTION-SURVEY.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	Nil	Nil

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Microteaching	B.Ed.	10/09/2018
Seminar on Research Methodology and Preparation of Proposal	M.Ed.	18/10/2018
Seminar on Tool preparation	M.Ed.	22/02/2019
Workshop on Data Analysis- using SPSS Package	M.Ed.	20/03/2019
Seminar on Inclusive Education	B.Ed.	17/04/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	Nill	Nill	Nill	Nill
<a href="#">View Uploaded File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	Nill	Nill	Nill	Nill	Nill
<a href="#">View Uploaded File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NILL	Nill	Nill
<a href="#">View Uploaded File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NILL	Nill
<a href="#">View Uploaded File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
0	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View Uploaded File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View Uploaded File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	13	2	0
Presented papers	2	3	0	0
<a href="#">View Uploaded File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Fire Safety and Disaster Management	Safety Department	10	300
Tree Plantation Programme in the College Premises	National Service Scheme of PSN college of Education	12	285
Blood donation camp	Youth Red Cross of PSN college of Education	16	152
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NILL	Nil	Nil	Nil
<a href="#">View File</a>			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

Dengue Awareness Programme	NSS Unit PSN College of Education	Awareness Programme for Prevention Against Dengue	8	150
Health Checkup Camp	Youth Red Cross	Health Checkup Camp	2	150
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	I year B.Ed. Teaching practice	PSN College of Education	10/09/2018	22/09/2018	100
Internship	I year B.Ed. Teaching practice	Visit to Innovative School	24/09/2018	29/09/2018	100
Field visit	I year M.Ed.	Visit to Co-operative school	03/12/2018	15/12/2018	50
Field visit	I Year M.Ed.	Visit to Teacher Education Institutions	01/04/2019	13/04/2019	50
Field visit	II Year M.Ed.	Visit to Co-operative school	26/11/2018	01/12/2018	50
Field visit	II Year M.Ed.	Visit to Teacher Education Institutions	01/04/2019	20/04/2019	50
Internship	II year B.Ed. Teaching practice	Government, Aided and Private schools	01/08/2018	10/12/2018	100
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NILL	Nil	Nil	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4	3.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Rovan	Fully	6.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1170	Nil	200	Nil	1370	Nil
Reference Books	320	Nil	10	Nil	330	Nil
Journals	12	Nil	0	Nil	12	Nil
CD & Video	300	Nil	0	Nil	300	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NILL	Null	Null	Null
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	1	55	0	0	5	0	100	5
Added	0	0	0	0	0	0	0	0	0
Total	45	1	55	0	0	5	0	100	5

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Null	Null

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4	3.7	0	0

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1) The college has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories. 2) The maintenance committee is headed by the Principal who in turn monitors the work. The Principal who efficiently organizes the workforce, maintaining duty tiles containing details about their individual floor-wise responsibilities, timings, leave, etc. 3) The maintenance committee conducts periodic checks to ensure the efficiency / working condition of the infrastructure. 4) Classrooms, Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by non-teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. 5) Optimum working condition of all properties and equipment in the campus is ensured through annual maintenance. The annual maintenance includes maintenance of Generator, and Water Purifiers. 6) Apart from contract workers, the college has trained in-house electrician and computer technician 7) Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers. 8) Every department maintains a stock register for the available equipment's. Proper inspection is done and verification of stock takes place at the end of every year. 9) The civil and electrical work is adequately monitored and maintained

by the Institution managements. 10) Periodic reporting on requirements of repairs and maintenance are submitted by the staff's to college office. 11) Library books and records maintenance is done every year. 12) The non-teaching staff is also trained in maintenance of science and computer equipment

<https://www.psnce.co.in/images/2018-2019/4.4.2-UTILIZATION-OF-PHYSICAL-AND-ACADEMIC-LAB.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PSN Merotorial Scholarship	2	Nill
Financial Support from Other Sources			
a) National	NILL	Nill	Nill
b) International	NILL	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	08/05/2019	150	Mrs. R. Ananthi
Bridge courses	20/08/2018	150	Mr. R.Paul Kumar
Remedial Coaching	10/04/2019	42	Dr. R. Thangadurai
Soft Skill Development	17/05/2019	150	Mrs. R. Ananthi
Yoga and Meditation	12/04/2019	300	Mr. P.Suresh

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance for Competitive Examinations - SET, NET, TET and B.Ed/ M.Ed Exams	125	55	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Private Schools	90	15	Private Schools	98	65
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	21	B.Ed. M.Ed.	Education	Various Government Aided and Private Colleges	M.A., and M.Sc.
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teachers Day	Institutional	146
Singing Competition	Institutional	25
Rangoli Competition	Institutional	40
Indoor Sports Competition- Chess, Carom	Institutional	32
Outdoor Sports Competition- Running, Khokho	Institutional	30
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities



5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NILL	Nill	Nill	Nill	Nill	Nill

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. Council has the members. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. 1. Coordination in day to day academic activities at their level 2. Coordination in communicating the information between students and Teaching faculty 3. Coordination in organizing Cultural events 4. Coordination in organizing Sports Games for the students 5. Coordination in arranging Innovative School Visits for the students Coordination in inviting the external guest speakers and organizing the Seminars Workshops.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of PSN College of Education, Tirunelveli was unregistered. Every year after results students become alumni of our college by filling the registration form of the alumni association. Alumni association is an integral part of our college. Every year many alumni participate in different activities at college. It facilitates the functioning of our college by enhancing the participation of Alumni in various activities of college and maximizing the interaction of Alumni with budding teachers. College also utilizes the potential of alumni students by maintaining cordial relations. Alumni communicate about job opportunities available in school and help in getting placement for the students.

5.4.2 – No. of enrolled Alumni:

295

5.4.3 – Alumni contribution during the year (in Rupees) :

15065

5.4.4 – Meetings/activities organized by Alumni Association :

Every year one meeting was organized in the academic session. These meetings are conducted to find the development and progress of the alumni in their areas of work. The alumni are also involved in the curricular and co-curricular activities of the institution. Alumni help to make availability of schools for Placement. Interaction of the Alumni with current batch students to clarify their doubts and initiate smooth transition of the new students to the course. Felicitation of rank holder Alumni was done in Annual Day Ever year.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Principal Level: Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. Internal Quality Assurance Cell (IQAC), Library Management Committee, Students Grievance Redressal Committee, etc. Following committees are constituted in accordance with the UGC guidelines: Time Table Committee, Admission Committee, Research Monitoring Committee, Sexual Harassment Prevention, Women's Grievance redressal Committee. 2. Faculty level- Faculty members are given representation in various committees/cells nominated by the principal and the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 3. Students Level: - For the development of students, various cells are established at college level. Students are empowered to play important role in different activities. The growth of institute depends on how faculty students grow.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Faculties of our college actively participate and give suggestions on curriculum development in the workshops, seminars organized by university and colleges. They put all suggestions regarding curriculum development in the meetings. Timely suggestions for the improvement in syllabus are given by faculty.
Teaching and Learning	Faculty mostly use learner centered methods, techniques, approaches such as questioning, discussion, workshop, seminar, role playing, debate, computer assisted learning, etc. The students are given tutorials and practical. The faculty use projective and non-projective learning materials to make their teaching student centered.
Examination and Evaluation	Evaluation process helps the faculty to identify the strengths and weaknesses of the students. Students improve their performance by considering the given suggestions. Remedial teaching is conducted, group and individual guidance is given. The names of the students who get good marks are mentioned in the Roll of honour board and they are congratulated.
Research and Development	Teachers are motivated to participate and present research papers in

	national, international seminars and conferences. Faculties are encouraged to publish research papers in national, international level journals. In library we have adequate research books and journals and separate research section is made to facilitate the researchers to access research material.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has physical infrastructure as per NCTE norms. The institution has separate building it consists of lecture hall, psychology labs, E.T. lab, Staff room's storeroom, psychology lab, Girls and Boys room, class room, computer lab, library, reading room, Gents toilet, Principal's room, office, Multipurpose hall and seminar hall. The rooms are spacious and airy. The labs and library are well equipped.
Human Resource Management	The institution identifies this need and motivates the faculty to publish the papers in national, international journals. For faculty development, the faculty is permitted to attend the seminars, workshops, conferences with on duty. The qualification development needs are identified and they are given guidance by other qualified faculty. The limitations are identified and measures are suggested to overcome the limitations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Monthly plan, Invitation for seminar, conference and workshop are sent through email/ whats App to all the staff members.
Administration	Students database are available in the Principal's office, attendance record, Communications through circular, email or mobile phone.
Finance and Accounts	All the college account maintained Tally software system
Student Admission and Support	Received Student application both B.Ed. M.Ed. degree course beginning of the every academic year. All the student database entered in the System and prepare the merit list and published Notice board.
Examination	Preparation of Toppers List based on the Internal Examination marks.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NILL	Null	Null	Null
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	ICT for teaching and non-teaching staff	ICT for teaching and non-teaching staff	10/09/2018	14/09/2018	10	4
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NILL	Null	Null	Null	Null
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
22	22	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff welfare scheme, Seed money for research, remuneration for attending seminars, workshops, conferences and Giving Residential Quarters	Staff welfare scheme and Giving Residential Quarters	Govt. scholarship for SC/ ST students.

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In our institution, monthly twice the internal auditing is carried out from PSN group finance officer. Accounts are externally Audited by Louis and co., Nagerkoil, Kanyakumari District ,Tamilnadu. Internal audit is done by IQAC.IQAC reviews and provides suggestions.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NILL	Nil	Nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC	Yes	IQAC
Administrative	Yes	Louis and co., Nagerkoil, Kanyakumari District , Tamilnadu	Yes	Louis and co., Nagerkoil, Kanyakumari District , Tamilnadu

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We arrange parent-teachers association meeting periodically. The parents discuss the growth and development (academic and non-academic activities) of the institution in relation to the education of their children.
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6.5.3 – Development programmes for support staff (at least three)

Update their office knowledge. Computer training. Tally Training
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

We updated our library with the purchase of new books for enhancement of the student's knowledge. Facility provided to the differently abled students. New methods adopted in the Teaching Learning Process.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Level Seminar	01/03/2019	01/03/2019	01/03/2019	180

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay writing Competition for the students on the topic "Prevention of Violence against Women"	30/01/2019	30/01/2019	45	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has sewage treatment plant, The college has rainwater harvesting facilities, the college has solar energy for lights. Wind mill plant is available. Institution campus is Eco friendly.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/10/2018	1	Dengue Awareness Programme	Awareness of diseases caused by	185

[View File](#)

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	02/07/2018	Various college Committees, National Days, internal and external examination dates are published in the College Calendar and it was strictly followed by the Head of the Institution, staff members and students.
Notice Board	19/07/2018	Rules and Regulations of our College, day-today activities, Time Table and important Circulars displayed in the Notice Board.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	222
Orientation Programme	10/08/2018	10/08/2018	96
Teachers Day	05/09/2018	05/09/2018	195
Christmas Day	21/12/2018	21/12/2018	285
Pongal Day Celebration	11/01/2019	11/01/2019	295

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Planting of saplings in our campus. Motivating students to maintain plastic free campus. Encouraging students to conserve rain water in the campus and their houses. Advised students to reduce the usage of Thermocole for making teaching aids. Use of Sewage treatment plant. Use of Solar energy for lights. Use of wind mill plant for electricity. Use of LED bulbs in the campus.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE - 1** Title of the Practice VILLAGE ADOPTION PROGRAMME 1.1 Aim Our College adopts a Village from the rural area and conducts various extension activities for the development of the Village. 1.2 Objectives of the Practice • To assist the village in assessing the best possible ways of improvement and development that is both affordable and sustainable. 1.3 The Context of the Practice The Vision of Our College is "We mould intelligent, morally upright, emotionally matured and spiritually elevated teachers from the rural segments of the society to achieve the status of excellence" and as such the college considered the need to branch out and render its services to places beyond the center so that the facility and knowledge of the College may be made available



to those outside the college fraternity. The Village Adoption program will also provide many opportunities for Prospective teachers of the college to gain hands-on experience and understanding of the rural population, rural system and habitat. This will in turn generate a knowledge pool, which will be greatly instrumental towards understanding the requirements necessary to make advancements, developments and growth which otherwise was unidentified. The college will also provide a series of educational help by conducting Cleaning activities, special talks, providing equipments to the TDTA Primary School in the village, teaching assistance to the school, etc. on various issues related to the problems identified within the village adopted. Although the program is not designed to provide relief to these villages economically, the villages adopted will be provided help from an academic stand point.

1.4 The Practice  
Our College adopts a nearby Village Melathediur, in Palayamkottai Taluk. This Village is in Close proximity of our College.

1.5. Impact of the Practice •  
Through the Village Adoption Program, the college provides opportunity for Prospective teachers to be a part of a full-fledged Community activity. • This experience gained by the Prospective teachers under their experienced teacher educators is truly invaluable.

1.6. Evidence of Success • The increased enthusiasm of our Prospective teachers to take part in extension activities.

1.7. Resources Required • Flexible Time-Table for Teachers and Students • Availability of Experts and Resource Persons on critical issues related to rural livelihood

**BEST PRACTICE**

2. Micro Teaching  
Our college is a pioneer in conducting the Micro-teaching Skill training Programme. The Micro-teaching demonstration classes for the Prospective teachers were provided by the Teacher Educators. The trainees prepared the Micro lesson plans and teaching aids for six skills. The practice session of the trainees were practiced and thereby providing the opportunities for them to obtain feedback about the teaching in their own. After the teaching session, the Feedback was provided by the observer as well as by the Teacher Educator. Based on the suggestions by the Teacher Educators, the Observer and the recorded video the trainees would re-teach the Micro lesson. The trainees are divided into 10 groups. Each group will be under the supervision of a faculty member. And all five skills will be practiced by the trainees. Under the watchful eyes of the faculty members, each group's micro teaching. To begin with, the teacher in-charge gives a demonstration lesson, which is first observed. Then the student groups watch, how the teacher educator uses various components of a skill masterfully. Now the trainee teachers practice the skill concerned. This is called the teaching session. During the teaching session each trainee is observed by an observer. Then the observer gives a private feedback to the trainee about the usage of various components with regard to his performance. This is further substantiated while the trainee watching her/his own teaching. Now all the trainees after receiving the feedback from observer his/her own teaching prepare for the teaching session. This process facilitates a fool-proof mechanism for receiving the correct feedback individually. The re-teaching session naturally results in better performance by the trainees.

**EVIDENCE OF THE SUCCESS**  
The Micro-teaching Skill training help the student-teachers to analyze the different components of micro teaching skills and its applications. It helped them to gain self confidence among prospective teachers by scaling down all complexities of actual classroom situation.

**BENEFICTS OF THE PRACTICE**  
We found the video recording of micro teaching immensely beneficial and highly evaluative. This also helps the teacher educators to identify and remove any flaws in the microteaching process. We found this is a good and solid preparatory course for macro teaching.

**PROBLEMS ENCOUNTERED IF ANY AND STRATEGIES ADOPTED TO OVERCOME THEM** • As most of the students get the exposure to the stage for the first time during the microteaching practice they experience the stage fright. • Inadequacy of the students in terms of language skills and subject competency pose problems at times. The above mentioned obstacles are overcome by preparing the students thoroughly. They are



encouraged and allowed to practice the skills freely. Mistakes are bound to happen which are corrected by the teachers in friendly manner. We allow them to avail much time before they re-teach. Further the obstacles are overcome by the constant training with continuous feedback mechanism adopted by all teacher educators of our institution.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.psnce.co.in/images/2018-2019/7.2.1-BEST-PRACTICES.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To GROW MORE means doing the things DIFFERENTLY at the College of Education • Our institution is contributing to the rural area • The atmosphere of the college is learner friendly • Lush green environment-friendly campus • The college is famous for- quality work and discipline. • Well experienced and qualified matured teaching faculty • Skill Oriented trainee for best classroom teaching • Care taking TRUST and teaching and non-teaching staff • Best preparation for Government Examination • The organization is committed to planning and Implementing the ideal teaching strategy • The organization follows democracy and dress code • Co-curricular activities during the year are the heart of this Organization.

Provide the weblink of the institution

<https://www.psnce.co.in/images/2018-2019/7.3.1INSTITUTIONAL-DISTICTIVENESS.pdf>

### 8.Future Plans of Actions for Next Academic Year

Enhance research activities and publications. More seminars and conferences to be conducted Faculty development. To obtain UGC recognition under 2f and 12b. To encourage faculty members to attend various research based programmes. To publish articles in journals with high impact factors. To write the papers in Scopus indexed and UGC CARE listed journals.