



# PSN COLLEGE OF EDUCATION

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## **4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

PSN College of Education has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms, etc.

**Physical Facilities** The faculty and staff of the College headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. We have adequate infrastructure of classrooms, laboratories, library, sports complex etc. The infrastructure of the College is being utilized for curricular, co-curricular and extracurricular activities. For maintenance of a clean campus environment, cleaning of all rooms, corridors, toilets, compound, etc on regular basis. Skilled workers are hired for repair works relating to buildings, furniture, etc.

**I. Laboratories** We have the following six laboratories in the College. The laboratory equipments, specimens, and other necessary chemicals are purchased by the office as per the requirements of the teaching departments of the college. The respective department faculty are responsible for maintenance and functioning of the laboratories and are used as part of the under graduate programme.

- Physical Science Laboratory
- Biological Science Laboratory
- Technology Laboratory
- Psychology Laboratory
- Computer Laboratory

**II. Library** The College library is computerized with the help of ROVAN software and provided with internet and photocopier facilities. The College library is also provided with DELNET facility. The library committee of the College headed by the Principal is responsible for assess the requirements and to suggest the management for purchase of books including Up gradation of library. We have the practice lending books on card basis as well as book bank scheme.

**III. Sports Complex** the College has a standard ground including volley ball, throw ball and Hockey ground where outdoors sports activities are held. The students are divided into four Houses for competitions and showcase of their talents. The necessary goods and sports articles are purchased by the office as per the recommendations of the Physical Directress. The college authority purchases them by calling quotations from the reputed sport outlets.

**IV. Computers** We have two computer Laboratories in the College. The computer laboratory offers proficiency programs in information technology and supports the prospective teachers to complete the academic practical components of ICT.

**V. Classrooms** The infrastructure is being used for conducting Seminars, workshops, and lecture sessions. Class representatives, elected by the students, are given the responsibility to keep the classrooms clean. Checking of fans, teaching aids etc in the classroom are done regularly.

**VI. Hostel** The College has separate hostel facilities for male and female with 24 hours security services. Health and hygiene of the occupants are taken care of by the warden.

**VII. Canteen** A student friendly canteen is run by the college. Hygienic food is made available at affordable rates.

**VIII. Safe drinking water** is available in the college campus for everyone.