



PSN COLLEGE OF EDUCATION

(Approved by NCTE and Affiliated to Tamilnadu Teachers Education
University Accredited by NAAC with "B" Grade)

Melathediyoar, Palayamkottai Taluk, Tirunelveli District, Pin - 627 152.

Ph: 04634 - 279082, 279680, 279681, 279553, Fax : 04634 - 279681

Website: www.psnce.co.in

e.mail: psncedu@gmail.com

Date:.....

IQAC ROLES AND RESPONSIBILITIES

About IQAC

Maintaining and enhancing the quality of education within institutions present a significant challenge in higher education. To address this challenge and establish a systematic approach to quality enhancement, our institute established the Internal Quality Assurance Center (IQAC) in 2013.

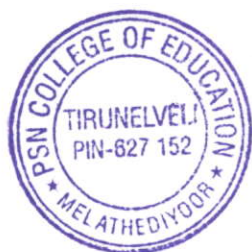
The IQAC was established with the purpose of instituting a systematic, ongoing, and proactive approach to enhance the teaching-learning process, evaluation methods, and overall quality improvement for both students and faculty. The IQAC conducts regular internal audits of the institute, faculty, and staff members to facilitate continuous improvement.

Vision

- To establish and guarantee a culture of quality focused on overall excellence within the institution.

Mission

- To direct and organize an institution's efforts and measures towards achieving academic excellence.
- To serve as the motivating force for instilling quality, eliminating deficiencies, and augmenting overall quality




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IQAC Policy

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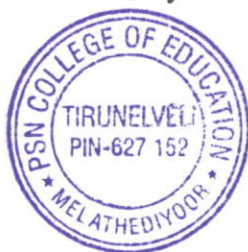
To highlight and nurture a culture of quality, utilizing responsive, dependable, and transparent actions, incorporating a blend of self-assessment and external evaluation for quality enhancement.


IQAC Objectives

- To achieve the institute's vision and mission in alignment with its quality policy.
- To establish a framework for deliberate, continuous, and transformative actions aimed at enhancing the academic performance of the institution.
- To promote initiatives that facilitates the institutionalization of a quality-oriented mind-set and the integration of best practices to enhance the overall functioning of the organization.

IQAC Responsibilities

- Ensuring that academic, administrative, and financial tasks are executed in a timely, efficient, and progressively improving manner.
- The significance and excellence of academic and research programs.
- Ensuring fair access to and affordability of academic programs for all segments of society.
- Maximizing and incorporating contemporary teaching and learning methodologies.
- The reliability of assessment methods.
- Ensuring the sufficiency, Maintenance, and appropriate distribution of support structures and services.
- Sharing research findings and establishing connections with other institutions both within India and internationally.




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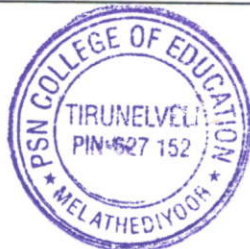
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IQAC MEMBERS

Date:

S.No	Name and Designation	Role
1.	Dr.R.Thangadurai Principal	Chair Person
2.	Mr.Ananth Secretary	Management Representative
3.	Mr.R.Paulkumar Assistant Professor in English	IQAC-NAAC Coordinator
4.	Dr.S.Kottursamy Assistant Professor in Perspectives Education	Assistant Coordinator
5.	Dr.R.Ananthi Assistant Professor in Tamil	Teaching Faculty of Steering Team
6.	Mr.B.Esakkimuthu Subbiah Assistant Professor in Mathematics	Teaching Faculty of Steering Team
7.	Dr.A. Stephen Harris Paul Assistant Professor in Perspectives Education	Teaching Faculty of Steering Team
8.	Mrs.A.Anitha Assistant Professor of Psychology	Teaching Faculty of Steering Team
9.	Mrs.J.Elizabeth Assistant Professor in Tamil	Teaching Faculty of Steering Team
10.	Mr.T.Vignesh Office Superintendent	Administrative Staff
11.	Mrs.Selvi Junior Assistant	Administrative Staff (System Operator)
12.	Dr.J.Albert Prince Kumar Principal St.Johns College of Education, Veeravanallur, Tirunelveli-627426	External Expert



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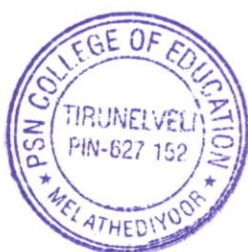
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13.	Dr.C.Chelladurai Medical Officer, Primary Health centre, PSN Nagar, PSN College Rd, Singikulam, Tamil Nadu 627152	Local Society (Community Representative)
14.	Mr.M.Kanagasabapathy	Parent Representative
15.	Mr.V.Arumugam Lab Assistant, St.Xaviers college, Palayamkottai, Tirunelveli-627002. Mrs.K.Muthu sweetlin BT Assistant Florence Deaf and Dumb School, Palayamkottai, Tirunelveli-627002.	Alumni
16	Mrs.N.Vijayalakshmi	Student Representative

The Role of the Coordinator

The IQAC Coordinator plays a pivotal role in ensuring the smooth operation of all its members. This coordinator, ideally a seasoned and competent individual with extensive experience in quality matters, can either be a full-time appointee or a senior academic/administrator with additional responsibilities. The administration should provide necessary secretarial support. Proficiency in computer skills and data management is a fundamental requirement for the coordinator.



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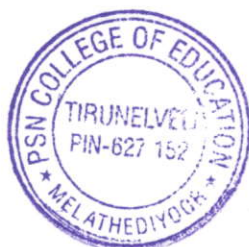
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IQAC Functions

- Creating and implementing quality benchmarks and parameters for diverse academic and administrative activities within the institution.
- Promoting the establishment of a student-centered environment that fosters high-quality education. Additionally, facilitating faculty development to embrace essential knowledge and technology for interactive teaching and learning practices.
- Establishing mechanisms to gather feedback from students, parents, and other stakeholders regarding institutional processes related to quality.
- Sharing information about various quality parameters in higher education.
- Conducting workshops and seminars, both within and between institutions, focused on quality related topics, and encouraging the formation of quality circles.
- Recording and documenting the various programs and activities aimed at enhancing quality.
- Serving as the central coordinating agency within the institution for overseeing quality-related initiatives, including the adoption and dissemination of best practices.
- Establishing and maintaining an institutional database through a Management Information System (MIS) to support the ongoing enhancement of institutional quality.




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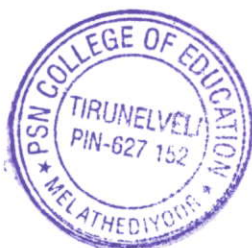
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IQAC Benefits

The Quality Assurance Cell will facilitate and contribute to:

- Promote a heightened level of clarity and concentration in the institution's operations, aimed at enhancing quality.
- Promote the internalization of a culture that prioritizes quality.
- Promote the improvement and coordination of diverse institutional activities while standardizing best practices.
- Provide a solid foundation for decision-making aimed at enhancing institutional performance.
- Function as a dynamic system for implementing quality improvements in Higher Education Institutions (HEIs).
- Establish a structured approach to documentation and internal communication.



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